**IT 4983 Capstone Project Evaluation by the Instructor**

Project name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- |
| 0-5  Significant improvementneeded | 6-7  Improvement needed | 8-9  Satisfactory ­- meets expectation | 10  Outstanding |

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| --- | --- | --- | --- |
|  | **Evaluation Item** | **Score  (10 point)** | **Comments** |
| 1 | **Clarity and quality of the final package including the website**: complete, well organized and explained, on time, etc. |  |  |
| 2 | **Quality of the final project report** quality description and summary; professionally written and compiled; formatted consistently and professionally. |  |  |
| 3 | Quality of the **work and deliverables** to meet project goals: technical analysis, designs, system implementations, application development, research, documentation, etc. |  |  |
| 4 | **Team work, communication and interaction:**  How well did the team communicate and interact with the project owner? |  |  |
| 5 | **Project planning and management:**  How well was the project planned?  How well was the project tracked and managed?  Was there any major delay? |  |  |

**Other comments:**