**IT 7993 No Cost Learning Material**

**IT 7993 ALG Learning Material**

[IT 7993 Sample Syllabus](https://facultyweb.kennesaw.edu/lli13/alg/7993/module1/IT_7993_Capstone_Syllabus_Spring_2020.docx)

Notes from ALG:

This downloadable version of the IT 7993 web-based no-cost learning materials contains links to all resources as used in the course. The module folders contain all KSU-authored and downloadable files. If a module folder is not included, then all the module materials for that module are in the form of links and not downloadable files.

**Module 1 - Course Orientation**

At the end of the module, you will be able to:

1. Understand how the capstone course works: the project process, meeting requirements, expectations, grading, etc.  
2. Get familiar with the course site structure. It is important to know where to find the information you need.  
3. Complete all tasks specified in the guide.

[Start here - Orientation Guide](https://facultyweb.kennesaw.edu/lli13/alg/7993/module1/IT7993_Orientation_Guide_Online.docx)

**Capstone Project Guide**

[IT Capstone Project Guide](https://facultyweb.kennesaw.edu/lli13/alg/7993/module1/IT_Capstone_Project_Guide_2020.docx)  
[Overview of Capstone Process](https://facultyweb.kennesaw.edu/lli13/alg/7993/module1/Overview%20of%20Capstone%20Process.pptx)  
[How to have the best capstone experience](https://facultyweb.kennesaw.edu/lli13/alg/7993/module1/How%20to%20have%20the%20best%20capstone%20experience.pdf)

**Publications/Refs**

[Practicing and Evaluating Soft Skills in IT](https://facultyweb.kennesaw.edu/lli13/alg/7993/module1/sigite96-zheng.pdf)  
[Capstone Project Success Factors Paper](https://facultyweb.kennesaw.edu/lli13/alg/7993/module1/capstone%20project%20success%20factors.pdf)

**Module 2 - Team Work Resources**

[Dr.Li's Tips for Team Work](https://facultyweb.kennesaw.edu/lli13/alg/7993/module2/TeamworkTips.docx)  
[Google Drive Training and Help](https://support.google.com/a/users/answer/9282958?hl=en)  
[Google Hangout Tutorial - Video/Voice Conference/Messaging](https://support.google.com/hangouts/?hl=en#topic=6386410)  
[Paper on Selecting Collaboration System for Student-Teamwork](https://facultyweb.kennesaw.edu/lli13/alg/7993/module2/Peer_Evaluation_Guideline.pdf)  
[Peer Evaluation Guideline](https://facultyweb.kennesaw.edu/lli13/alg/7993/module2/Peer_Evaluation_Guideline.pdf)

**Microsoft Team Tutorial**

[Microsoft Teams Quick Start](https://docs.microsoft.com/en-us/microsoftteams/get-started-with-teams-quick-start)  
[Microsoft Teams Tutorial](https://uits.kennesaw.edu/office365/index.php)

[Microsoft oneDrive Video Trainings](https://uits.kennesaw.edu/office365/documentation-videos.php)

**Module 3 - Professional Profile - Linkedln**

[Career profile Linkedln guide](https://facultyweb.kennesaw.edu/lli13/alg/7993/module2/Career%20profile%20LinkedIn%20guide.docx)  
[Linkedln Tips and Tutorials](https://kennesaw.view.usg.edu/d2l/le/content/1973377/viewContent/28232920/View)  
[What happens after graduation Steve Cover 111213](https://facultyweb.kennesaw.edu/lli13/alg/7993/module2/What%20happens%20after%20graduation%20Steve%20Cover%20111213.pptx)

**Module 4 - SDLC & Project Management**

[Basic concept of System Development Life Cycle](https://www.smartsheet.com/system-development-life-cycle-guide)

[Different models of SDLC](https://www.smartsheet.com/system-development-life-cycle-guide)

[Fundamentals of IT project management](https://www.smartsheet.com/blog/demystifying-5-phases-project-management)

[Use of Ganntt chart in project management](https://www.projectmanager.com/gantt-chart)

**Module 4 - Project Planning**

**Kickoff Meeting Agenda**

- Get to know everyone  
- More project info with Q&A  
- Discuss and draft project plan  
- Go over milestone meeting and reporting requirements  
- Plan immediate actions following the kickoff meeting

[Project Planning Guide](https://facultyweb.kennesaw.edu/lli13/alg/7993/module3/Project_Planning_Guide.docx)  
[Project Plan Templete](https://facultyweb.kennesaw.edu/lli13/alg/7993/module3/Project_Plan_Template.docx)  
[Plan Example](https://facultyweb.kennesaw.edu/lli13/alg/7993/module3/Plan%20Examples.zip)  
[Project Workload Planning and Tracking Instruction](https://facultyweb.kennesaw.edu/lli13/alg/7993/module3/Project%20Workload%20Planning%20and%20Tracking%20Instructions.pdf)  
[Project Workload planning and Tracking Template (Gantt chart)](https://facultyweb.kennesaw.edu/lli13/alg/7993/module3/Project%20Workload%20Planning%20and%20Tracking%20Template.xlsx)

**Module 5 - Project Progression**

[Milestone 1 &2 Report Guide](https://facultyweb.kennesaw.edu/lli13/alg/7993/module3/IT%207993%20Milestone_1_2_Report_Guide.docx)  
[Milestone Evaluation Form](https://facultyweb.kennesaw.edu/lli13/alg/7993/module3/milestone%20evaluation%20form.docx)

[Student Peer Evauation Rubric](https://facultyweb.kennesaw.edu/lli13/alg/7993/module3/Student%20Peer%20Evaluation%20Rubric.pdf)

[Milestone 3 Report Guide](https://facultyweb.kennesaw.edu/lli13/alg/7993/module3/Milestone%203%20Report%20Guide.docx)

**Module 6 - Project Conclusion**

[Final Package Submission Guide](https://facultyweb.kennesaw.edu/lli13/alg/7993/module3/Final_Package_Submission_Guide.docx)

[Capstone Project Final Acceptance and Assessment by Project Owner](https://facultyweb.kennesaw.edu/lli13/alg/7993/module3/capstone%20project%20final%20acceptance%20and%20assessment%20by%20project%20owner.docx)

[Capstone Project Grading Rubrics -Instructor](https://facultyweb.kennesaw.edu/lli13/alg/7993/module3/Capstone_Project_Grading_Rubrics_Instructor.docx)

**Module 7 - Project Presentation**

**C-Day:**

[C-Day Guide](https://facultyweb.kennesaw.edu/lli13/alg/7993/module4/C-Day%20Guide.docx)  
[IT 7993 Project Recorded Video Guide](https://facultyweb.kennesaw.edu/lli13/alg/7993/module4/IT%207993%20Project%20Recorded%20Video%20Guide.docx)

**Department Presentation**

[Dept Presentation Guide](https://facultyweb.kennesaw.edu/lli13/alg/7993/module4/Dept%20Presentation%20Guide.docx)  
[IT 7993 Capstone Evaluation Link](https://facultyweb.kennesaw.edu/lli13/alg/7993/module4/Project%20Presentation%20Evaluation%20Criteria.docx)

**Project Short Video**

[Project Short Video Guide](https://facultyweb.kennesaw.edu/lli13/alg/7993/module4/IT%207993%20Project%20Short%20Video%20Guide.docx)

**Module 8 - Student Resources**

[Research Guide](https://libguides.kennesaw.edu/msinformation_technology)  
[D2L Brightspace Student Training](https://uits.kennesaw.edu/support/d2ltraining.php)  
[KSU Student Resources](https://www.kennesaw.edu/currentstudents.php)  
[KSU Information Technology Services](https://uits.kennesaw.edu/)

**APA Resources**

[APA 6th Edition Tutorial](https://apastyle.apa.org/6th-edition-resources/basics-tutorial)  
[Purdue Online Writing Lab:APA Formatting and style Guide](https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html)

[Citation & Literature Management](https://libguides.kennesaw.edu/cm)