

# Style Sheet Examples

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## Example #1 – List Format

### Terms

- bell hooks            no caps
- bibliography        no italics, no quotation marks
- INTERPOL            all-caps if the police agency
- Interpol              initial cap if the band
- PowerPoint          two caps, no space between words
- smooth                no italics, no quotation marks
- transistor            no italics, no quotation marks
- teh awsum            italics, as spelled; emphasize humor
- twin-jet                hyphenate when used as a compound adjective before a noun
- vertiginous          spelling            *(NOTE: Only include spellings if you're likely to misspell them again.)*

### Numbers

- one million            spell out large round numbers
- one thousand        spell out large round numbers
- twelve                 spell out numerals from 0–100, inclusive

## Example #2 – Table Format

<p><b>A–E</b></p> <p>bell hooks – no caps</p> <p>bibliography – no italics, no quotation marks</p>	<p><b>F–J</b></p> <p>INTERPOL – all-caps if the police agency</p> <p>Interpol – initial cap if the band</p>	<p><b>K–O</b></p>
<p><b>P–T</b></p> <p>PowerPoint – two caps, no space between words</p> <p>smooth – no italics, no quotation marks</p> <p>transistor – no italics, no quotation marks</p> <p>teh awsum – italics, as spelled; emphasize humor</p> <p>twin-jet – hyphenate when used as a compound adjective before a noun</p>	<p><b>U–Z</b></p> <p>vertiginous – spelling</p>	<p><b>Numbers</b></p> <p>one million – spell out large round numbers</p> <p>one thousand – spell out large round numbers</p> <p>twelve – spell out numerals from 0–100, inclusive</p>